

BALTIMORE COUNTY PUBLIC LIBRARY

Youth Services Department  
BCPL - Rosedale  
6105 Kenwood Ave.  
Rosedale MD 21237

REQUEST FOR QUOTATION 2012-005

Buyer: Elizabeth Rafferty Issued: December 23, 2011  
Phone: 410.887.0517  
Fax: 410.866.7941  
E-mail: eraffert@bcpl.net

**This quotation will only be accepted until 5 p.m., Friday, January 20, 2012.**

**THIS IS NOT AN ORDER**

Please quote on the following items on a **NET-DELIVERED BASIS**:

- 1. 58,000 ea. **Plastic Carry Bags** – reinforced die-cut handle; 12" x 16" x 3" (approx.); 2.5 mil; **clearly marked #4 LDPE recyclable**; white bag with 5 color PMS (black + 4 PMS matches); same artwork front and back, artwork approx. size 9 1/4" X 6 1/2". Camera ready art will be provided. Plastic Carry Bags are to be divided and shipped by Vendor at Vendor's cost to 5 locations throughout Maryland (attachment A). Overages no greater than 10% will be accepted. **Payment will be net 30 upon receipt of bags or invoice, whichever is later.**

Samples shall be furnished with vendor's quotation; otherwise the bid may be disqualified. Vendors are required to furnish samples of similar items as those specified for evaluation before award is made.

Samples will not be returned unless the vendor indicates the requirement to do so at the time the sample is furnished, and then only at the vendor's expense. Failure to arrange for pick up of released samples within thirty (30) days will result in disposal of the sample.

Following award of bid, vendors are required to supply an art proof before production.

TOTAL PRICE:

PRODUCTION TIME:

**Delivery Required by March 9, 2012**

The above are the minimum specifications. Therefore, the Board of Library Trustees for Baltimore County will not accept anything less. The Library shall be the judge as to whether items meet specifications or are an approved equal. The Library reserves the right to reject any or all bids or waive any informalities as its interest may appear.

**Order will be awarded based on but not limited to:**

**\*\*LOWEST PRICE QUOTED\*\***

**and**

**\*\*ABILITY TO MEET SPECIFICATIONS and DELIVERY REQUIREMENTS\*\***

\*\*\*\*\*

PROPOSAL OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNED: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DELIVERY REQUIRED: MARCH 9, 2012 F.O.B.: DESTINATION INSIDE DELIVERY

Return This Quotation With Samples To

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**ANY ALTERATIONS IN FIGURES ON THIS FORM MUST BE INITIALED BY THE PERSON SIGNING THE PROPOSAL.  
*Late Quotations Will Not Be Accepted***

**Attachment A****SHIPPING ADDRESSES****2012 CARRY BAG ORDERS**

The number in the top right corner of each address is the quantity of bags to be shipping to that location.

LOCATION/QUANTITY	
Joan Bradford <b>Anne Arundel County Public Library</b> 5 Harry S. Truman Parkway Annapolis, MD 21401-7042	<b>14,000</b>
Elizabeth Rafferty <b>Baltimore County Public Library</b> 320 York Road Towson, MD 21204	<b>40,000</b>
Rachael Vilmar <b>Eastern Shore Regional Library</b> 122 S. Division Street Salisbury, MD 21801	<b>1,000</b>

LOCATION/QUANTITY	
Keela Pfaff <b>Ruth Enlow Library of Garrett County</b> 6 N. 2nd Street Oakland, MD 21550-1304	<b>1,000</b>
Janis Cooker <b>St. Mary's County Memorial Library</b> 21677 FDR Boulevard Lexington Park, MD 20653-5529	<b>2,000</b>

**Total 58,000**

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